NEW STUDENT HANDSHAKE ACCESS

**JULY 6, 2018**

All registered students with claimed NetID’s will be granted access to Handshake on this date. Students will receive an email from gwcareercenter@gwu.edu with their login information. Please note: your username will be your netid@GWU.EDU email address and your password will be your email (single sign-on) password.

Students should complete their Handshake profile and check out the resources available to them as GW students. Students may also register for the FWS Program Overview Webinars, Student Employment Resume and Virtual Communication Webinars, and the FWS Virtual Job Fair through their Handshake account.

DEVELOPING YOUR PROFESSIONAL RESUME & ONLINE COMMUNICATION SKILLS: KEYS TO GETTING AN ON-CAMPUS JOB

**JULY 11 & JULY 23, 2018**

**RSVP:** [https://goo.gl/S6bNLq](https://goo.gl/S6bNLq)

Are you interested in working on-campus or through the FWS program, but are new to applying and interviewing for student employment positions at GW? Just in time for applying to Fall positions at GW, attend this helpful webinar to learn tips for writing your professional resume and effective communication techniques for online communications and interviews.

PROGRAM OVERVIEW WEBINAR

**JULY 9 & JULY 19, 2018**

**RSVP:** [https://goo.gl/S6bNLq](https://goo.gl/S6bNLq)

This webinar is designed as an overview of the Federal Work Study Program for new recipients of the FWS financial aid award. We will discuss what having a FWS award means, how to find positions, and the requirements to work at GW through the FWS program. Students and their family members are welcome to join.

JOBS GO “LIVE”:

**JULY 18, 2018**

Federal Work Study (FWS) job postings are now available for all FWS recipients. Students must accept FWS awards to have access to FWS jobs in Handshake. If you are unable to view or apply to FWS jobs call 202-994-8046 or email Student Employment at gwse@gwu.edu. Students who cannot access Handshake should email the GW Career Services team at gwcareercenter@gwu.edu. Be sure to complete your Handshake profile and upload your resume prior to this date. GWSB students must have their resume approved by the Fowler Career Center before applying to positions.

VIRTUAL JOB FAIR

**JULY 25, 2018**

**RSVP:** [https://goo.gl/S6bNLq](https://goo.gl/S6bNLq)

FWS students meet on-campus and off-campus FWS employers virtually and start the interview process this summer. A member of the Student Employment team will be available during the fair for questions about working at GW, and a Career Coach will be available for advice on resumes, interviews, or communicating with employers.

CONTACT US

- **202-994-8046**
- gwse@gwu.edu or fws@gwu.edu
- careerservices.gwu.edu/student-employment

Handshake: gwu.joinhadnshake.com

www.facebook.com/gwstudentemployment

@gwstudentemploy
How to Find a Job

- New students receive their username and log in information to Handshake in July. If you have question about your Handshake login please contact handshakehelp@gwu.edu.
  - Search by for jobs by:
    » Selecting “Jobs & Internships”
    » Check “On Campus Student Employment” under “Job Type” - On and Off-Campus FWS positions will be listed under this job type.
    » Add “FWS” in the “Filters” box (for FWS positions only)
  - Be sure to follow up with the job posting contact after submitting your application. Most departments receive hundreds of applications.
- Contact interesting departments and ask if they are hiring student employees.

What should you do to prepare to work as a student employee?

- Check out the resources available in the Student Employee Excellence Program to enhance your work experience.
- Visit the Center for Career Services' website for tips on resumes, cover letters, and interviewing skills.
- Be prepared to show original documents to complete your I-9 form.
- Talk seriously with your family about the earnings expectations they have for you and how you should spend that money.
- Watch for emails coming from Student Employment.

Federal Work Study (FWS) Facts

- FWS is a type of financial aid award that gives you the option to work part-time with a pre-approved employer.
- You must work to earn the award.
- Earnings are NOT applied toward your tuition bill, you receive a paycheck that you can spend however you wish.
- The award is not split into two separate semesters; you can earn the total award at any point during the fall and spring semesters.
- All FWS jobs are posted on Handshake.
- You may only have one FWS position/job at a time.
- The Office of Financial Assistance gives out FWS awards, please contact them at finaid@gwu.edu with any questions about your award.