

ENGLISH

KEY TOPICS

Literature
Poetry
Journalism
Linguistics
Writing
Drama/Theater
Creative Writing

SKILLS

Analyze/Perceive Patterns
Creativity
Critical Reading/Thinking
Editing/Proofreading
Gather/Manage Information
Organization
Web/Blog/Social Media

SAMPLE OCCUPATIONS

Advertising
Administrative Assistant
Archivist
Blogger (Corporate)
Book Buyer/Seller
Communications Officer
Consultant
Content Librarian
Copyeditor
Critic (Film/Book)
Digital Copywriter
Editorial Assistant
Grant/Proposal Writer
ESL Instructor
Fundraiser

Literary Agent
Lobbyist
Magazine Editor
Manuscript Reader
Program Coordinator
Public Relations
Radio Host
Radio Production
Reporter/Journalist
Research Assistant
Research Consultant
Search Engine Marketing
Speechwriter
Technical Writer
Teacher

POTENTIAL GRAD SCHOOL OPTIONS

Law School
MA/MAT in Education
MFA in Creative Writing
MS Library Science

MA/PhD in English/Literature
MA in Journalism
MA in Public Affairs
MA in Higher Ed Admin

ONLINE RESOURCES

SAMPLE EMPLOYERS

[ABC News](#)
[AINS](#)
[American Institute for Research](#)
[American Progress](#)
[American University](#)
[AmeriCorps](#)
[Atlantic Media](#)
[Broadcasting Board of Governors](#)
[Carlos Rosario PCS Int'l](#)
[Cengage](#)
[CNN](#)
[DialogueDirect](#)
[Discovery Communications](#)
[George Washington University](#)
[Georgetown University](#)
[Huffington Post](#)
[Human Rights Campaign](#)
[Intermarkets, Inc.](#)
[International Center for Journalists](#)

[Kaplan](#)
[Learning Tree International](#)
[McGraw Hill](#)
[National Geographic Society](#)
[Newseum](#)
[NPR](#)
[PBS](#)
[Powell Tate](#)
[Random House](#)
[Smithsonian Institution](#)
[Sylvan Learning Center](#)
[The Advisory Board Company](#)
[The Kennedy Center](#)
[The Lukens Company](#)
[Thomson Reuters](#)
[Time Warner Cable](#)
[Turner Broadcasting](#)
[US Government \(multiple\)](#)
[Washington Post](#)
[Washingtonian](#)

TEACHING FELLOW PROGRAMS

[TEACH Charlotte](#)
[Teach for America](#)
[KIPP DC](#)
[Urban Teachers](#)
[TNTF Teaching Fellows \(regional and topical\)](#)

JOB SEARCH

www.opajobs.com
www.prsa.org/Jobcenter
idealst.org
www.dotorgjobs.com
www.washingtonbooks.org
www.publishersweekly.com
www.mediabistro.com
www.higheredjobs.com
www.journalismjobs.com
careercent-er.independenteducation.org
careers.nais.org/jobs
Southernteachers.com

STUDENT ORGANIZATIONS

[Fourteenth Grade Players](#)
[Generic Theatre Company](#)
[GW Mock Trial](#)
[GW Spoken Word Collective](#)

[Pre-Law Student Association](#)
[The GW Hatchet](#)
[The GW Shakespeare Company](#)
[Wooden Teeth](#)



Center for
Career Services

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EDUCATION

The George Washington University, Washington, DC May 2015
Bachelor of Arts in English, Minor in Theatre
GPA: 3.65
Relevant Coursework: Play Analysis, Contemporary Drama, American Drama, Theatre Criticism

St. Anne's College, Oxford University, Oxford, England January—May 2014
Study Abroad: Coursework on Shakespeare and English Literature 1350-1550

EXPERIENCE

Folger Shakespeare Library, Washington, DC August 2014—Present
Intern, Division of Public Programs

- Write and design initial playbill content used for productions of Romeo and Juliet, Two Gentlemen of Verona, and Hamlet
- Coordinate rehearsal schedules for public programs with competing deadlines
- Research specific quotations from Shakespeare plays used in marketing materials
- Greet patrons, perform usher duties, and answer questions about Shakespeare's plays for up to four performances a week

Signature Theatre, New York, NY May—August 2013
Marketing Intern

- Wrote weekly blog posts for the outlining updates from the week's performances
- Collaborated with 2 other interns to write and publish content on twitter and Facebook
- Attended meetings and provided feedback on design elements of marketing materials
- Communicated relevant performance details with digital media contacts

The GW Hatchett, Washington, DC September 2012—Present
Staff Writer

- Review GW student plays and productions for online publication
- Contributed blog posts to "Beyond the Books," highlighting DC community theatre
- Write up to fifteen articles a semester for The Hatchet print version

ACTIVITIES

Member, Quill & Key, August 2013—Present
Volunteer, DC Reads, August 2012—January 2014

SKILLS

Language: German (Professional Working Proficiency)
French (Limited Working Proficiency)
Computer: Tumblr, WordPress, Twitter, Facebook, Microsoft Office Suite, Microsoft Publisher

SAMPLE RESUME



Center for
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