

HISTORY

SAMPLE WORK SETTINGS

Archives
 Businesses
 Court System
 Documentary Editors
 Education K-12
 Federal & Local Government
 Foundations
 Higher Education
 Historical Organizations
 Historic Preservation
 Law Firms
 Libraries
 National Parks
 Think Tanks
 Publishers
 TV/News Organizations

KEY SKILLS

Writing & Editing	Developing Theories
Research	Observation
Organizational Ability	Interviewing
Fact-checking	Synthesizing
Curiosity	Information
Contextualization	Framing Questions

GRAD SCHOOL OPTIONS

Masters of Library Science
 Masters/PHD in History
 Masters in Archival Studies
 Masters in Teaching
 Masters in Political Science
 JD in Law

SAMPLE OCCUPATIONS

Advertising Executive	Editor	Journalist
Analyst	Educator	Law Enforcement Officer
Archivist	Foreign Service Officer	Legal Assistant/Lawyer
Broadcaster	Foundation Staffer	Lobbyist
Campaign Worker	Historian	Personnel Manager/HR
Consultant	Information Specialist	Public Relations Staffer
Congressional Aide	Intelligence Agent	Researcher

ONLINE RESOURCES

SAMPLE EMPLOYERS

- [Brookings Institution](#)
- [Center for Community Change](#)
- [Christie's](#)
- [Central Intelligence Agency](#)
- [Crowell and Moring](#)
- [Deloitte](#)
- [District of Columbia Courts](#)
- [District of Columbia Preservation League](#)
- [District of Columbia Office of Planning](#)
- [Fairfax County Public Schools](#)
- [The George Washington University](#)
- [HarperCollins](#)
- [History News Network](#)
- [Library of Congress](#)
- [National Endowment for the Humanities](#)
- [National Geographic](#)
- [Smithsonian Institution](#)
- [Under Secretary for Public Diplomacy and Public Affairs](#)
- [US Customs Service](#)
- [US National Archives & Records Administration](#)
- [US Department of State](#)
- [US Drug Enforcement Administration](#)
- [US National Park Service](#)
- [The Washington Post](#)
- [Washington Conservation Guild](#)
- [The White House Historical Association](#)

JOB SEARCH

- [Preservationnation.org](#)
- [Ncph.org](#)
- [Publichistory.org](#)
- [Histpres.com](#)
- [Aaslh.org](#)
- [Historians.org](#)
- [Preservationdirectory.com](#)
- [Higheredjobs.com](#)

STUDENT ORGANIZATIONS

- [Phi Alpha Theta](#)
- [College Democrats](#)
- [College Republicans](#)
- [College Libertarians](#)
- [GW Class Council](#)
- [The Cherry Tree](#)
- [Pre-Law Student Association](#)
- [TEDxFoggy Bottom](#)

PROFESSIONAL ASSOCIATIONS

- [American Historical Association](#)
- [Organization of American Historians](#)
- [National Council for History Education](#)
- [American Association for State and Local History](#)
- [National Trust for Historic Preservation](#)



Center for
 Career Services

Francesca Bacon

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EDUCATION

The George Washington University, Washington, DC

Bachelor of Arts in History, Minor in Political Science, May 2014

Relevant coursework: Sophomore Seminar-Europe, Spain & Its Empire, 1492-1700

GPA: 3.4, Member Phi Alpha Theta History Honor Society

Universitat de Barcelona, Barcelona, Spain

Study Abroad, Fall 2012

Coursework in Spanish: Honors Thesis Tutorial on Spanish Uprising of 1936

EXPERIENCE

US Department of State, Washington, DC

Intern, January 2014-May 2014

- Researched and prepared papers, presentations, and briefings for policymakers on a variety of subjects with a focus on economic and regulatory issues
- Created and managed daily status reports and debriefed supervisors
- Tracked multiple issues related to US and Mexican foreign policy

The Fred W. Smith National Library for the Study of George Washington, Mt. Vernon, VA

Research Assistant, May 2013-August 2013

- Research and compiled 50 letters written by George Washington during his presidency
- Transcribed correspondence by constituents
- Developed education program on founding of the nation's capital

The George Washington University, Department of History, Washington, DC

Research Assistant, May 2011-September 2011

- Transcribed and interpreted history letters from Spanish diplomats from the 20th century
- Researched origins and significance of historical artifacts from the Spanish uprising

ACTIVITIES

Communications VP, GW College Democrats, August 2013-2014

- Interviewed by local media regarding candidate campaigns
- Planned College Democrats gala for 100 attendees

Member, American Historical Association, January 2012-present

- Attend meetings and participate on budget committee

LANGUAGES

Spanish LEVEL 4 (Full Professional Proficiency)

SAMPLE RESUME



Center for
Career Services

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<http://careerservices.gwu.edu>

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