



APPLICATION QUESTIONS

Please complete the information for review. Please be mindful in your answers that KACIF uses a de-identified review process

Applicant Profile

School or college:

Major/Field of Study:

Cumulative GPA:

Class Level:

Expected Graduation Time:

What degree will you obtain?
(i.e. BA, BS, JD, etc.)

Internship Profile

Organization Name:

Organization Mailing Address:

Organization Website:



ESSAY QUESTIONS

Essay Question 1 - Briefly describe this internship and explain how this internship will support your professional and/or academic goals, or the exploration of your professional/academic goals, providing at least one specific example. Applicants will be evaluated on how clearly they explain how this internship supports their professional/academic goals or exploration of their goals; multiple and detailed examples may be scored higher. Evaluators will also reference your resume and transcript to see if they align with your essay response.



ESSAY QUESTIONS

Essay Question 2 - KACIF was created to offset the financial implications of taking an unpaid internship. Please describe the financial implications you will face and provide as much detail as you are comfortable sharing. This information will only be seen by evaluators. Applicants will be evaluated on how clearly they describe and detail the financial implications of taking an unpaid internship. Evaluators will also reference if you receive financial aid and your budget to see if they align with your essay response. Please note that receiving financial aid is a consideration but not a requirement for consideration.



PROPOSED BUDGET FOR INTERNSHIPS

Please complete the template below to outline your proposed budget. Explain in specific detail your estimated expenses and the existing or anticipated sources of funding and how the funds will be used.

Section 1: Estimated Expenses Related to the Internship

Travel to & from internship location (airfare, train, auto mileage):

Local transportation from housing to internship site (bus, subway, etc.):

Housing (if different due to internship)

Meal (if your internship requires you to alter your meal plan):

Other Miscellaneous Expenses:

Please specify miscellaneous expenses (business apparel, required uniform, equipment or supplies necessary for the internship, estimated forgone wages from inability to get a paid job due to internship, etc.)



PROPOSED BUDGET FOR INTERNSHIPS

Section 2: Others Sources of Aid

Additional Sources of Aid (stipend for transportation or food)

Section 3: Summary

Total Estimated Expenses (Section 1 Total)

Total Sources of Aid (Section 2 Total)

Net Estimated Expenses (Section 1 Total minus Section 2 Total)

Total Grant Amount Requested (Amount may not exceed net expenses)

Please list all anticipated aid (scholarship, grant), name of aid, potential award amount, date you will be notified of receiving the funding, accepted funding, etc.